

Guidelines  
for  
**Vidyavaridhi (Ph.D.) Programme**

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**Central Sanskrit University**

56-57, Institutional Area, Janakpuri D-Block, New Delhi - 110058

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## 1. Brief Introduction of Central Sanskrit University, Delhi

As per the recommendations of the Sanskrit Commission 1956, the **Rashtriya Sanskrit Sansthan** was established by the Government of India in the year 1970. Its main objective is to promote, propagate and preserve Sanskrit education, teaching, and research throughout the country. It was fully funded by the Ministry of Human Resource Development (now Ministry of Education), Government of India. Keeping in view its contribution in the field of promotion and dissemination of traditional Sanskrit education, Rashtriya Sanskrit Sansthan was accorded the status of Deemed University on 7<sup>th</sup> May 2002. The erstwhile Rashtriya Sanskrit Sansthan (Deemed University) has been passed by the Parliament as **Central Sanskrit University, Delhi** under the **Central Sanskrit Universities Act 2020** (No. 5 of 2020). With the approval of His Excellency the President of India, it started functioning as Central Sanskrit University, Delhi with effect from 30<sup>th</sup> April 2020.

The guidelines for Vidyavaridhi (Ph.D.) are made as per UGC regulation, 2022 named University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) as UGC Gazetted Notification dated 7<sup>th</sup> November 2022 and in supersession of the UGC (Minimum Standards and Procedure for Awards of M.Phil. /Ph.D. Degree) Regulations, 2016 and its amendments.

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## 2. Permissible Seats under each Research Supervisor

2.1 As per U.G.C. regulations 2016 (Para 6.5) and University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) as UGC Gazetted Notification dated 7<sup>th</sup> November 2022, the following number of seats are permissible under each research supervisor is as follows:

**Professor – 8, Associate Professor – 6, Assistant Professor - 4**

2.2 The Vice-Chancellor can marginally change the number as per the recommendations of the Research Advisory Committee or due to any other unavoidable circumstances.

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## 3. Eligibility criteria for admission to the Ph.D. Programme. The following are eligible to seek admission to the Ph.D. programme

3.1 All those students who;

- **possess** Acharya/M.A. in any subject of Sanskrit or equivalent degree from Universities/Deemed Universities/Private Universities recognized by University Grants Commission, with at least 55% marks,
- **or, appearing** in 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme
- **or, appearing** in a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

3.2 A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the University Grants Commission from time to time.

3.3 Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its

equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the University Grants Commission from time to time.

- 3.4 Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme.
- 3.5 Teacher Researcher from the campuses of the CSU and other affiliated institutions who have completed Acharya or M.A. Sanskrit Exam and Passed with 55% Marks can apply as 'Teacher-Researcher'. But their enrolment will be as per the rules of University Grants Commission.
- 3.6 All foreign students who have passed a master's degree in any branch of Sanskrit from a recognized University in India with a minimum of 55% marks or in its equivalent category, or as certified degree (by the Academic Council of University) holder Degree students can apply through the Ministry of External Affairs, Government of India and through the Ministry of Education.

The rules for eligibility are decided in the light of the UGC regulation, 2022 named University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) as UGC Gazetted Notification dated 7<sup>th</sup> November 2022 and in supersession of the UGC (Minimum Standards and Procedure for Awards of M.Phil. /Ph.D.) Regulations, 2016 and its amendments.

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#### 4. Certificates required for Admission in Vidyavaridhi

1. Certificates obtained from the university or recognized institution regarding the passing of the previously passed examinations.
2. Certificate of date of birth (certificate of matriculation or equivalent examination) in which date of birth has also been certified.
3. Character Certificate (by the director/director of the former institution)
4. Transfer Certificate.
5. Migration Certificate
6. Caste certificate issued by the District Magistrate/Tehsildar to the students of Scheduled Caste/Tribe/Other Backward Classes.

The applicant must attach self-attested copies of the above certificates with his application form, it will be mandatory to show the original certificate at the time of admission.

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#### 5. Process of Admission & Registration

- 5.1 The admission shall be based on the criteria notified by the institution, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
- 5.2 Admission to the Vidyavaridhi (Ph.D.) programme shall be made using the following methods:
  - Central Sanskrit University, Delhi may admit students who are qualified for UGC-JRF or Foreign Students.  
And/or  
Central Sanskrit University, Delhi may admit students through an Vidyavaridhi Entrance Test conducted at the national/international level. The Entrance Test

syllabus shall consist of 50% of research methodology as per the UGC Regulation 2022, and 50% shall consist questions regarding Proficiency in Sanskrit Language and subject specific.

- Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.
- A relaxation of 5% marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.
- Central Sanskrit University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.
- Provided that for the selection of candidates based on the entrance test conducted by the Central Sanskrit University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.
  - a. For admission to Vidyavaridhi, candidates who have obtained NET (including SLET/GATE/teacher fellowship and holder of Vishishtacharya (M.Phil.) degree will also have to pass the Vidyavaridhi Entrance Test.
  - b. Only JRF awarded and Foreign Students are **exempted** to appear in Vidyavaridhi Entrance Test (VVEI).

5.3 Central Sanskrit University which is eligible to conduct Ph.D. programmes, shall:

- Notify a prospectus well in advance on the institution's website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates;
- Adhere to the National/State-level reservation policy, as applicable.
- The Central Sanskrit University shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

5.4 CSU shall admit candidates by a two-way process through the National Level Entrance Tests or Entrance Tests conducted by CSU, Delhi:

- The syllabus of the VVET shall consist of questions that test research/analytical/comprehension/quantitative aptitude in First Section of Test Paper which is common to all candidates. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centres, if any, also to be notified well in advance) by the organisation conducting the examination. Qualifying marks in the entrance test will be 50% (out of 100 Marks), provided that a relaxation of 5% of marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/ST/OBC (Non-creamy layers)/Differently abled category in the entrance examination conducted by the Universities.
- Provided further that, if despite the above relaxation, the seats allotted to SC/ST/OBC (Non-creamy layers)/Differently abled categories remain unfilled, CSU shall launch a Special Admission Drive, for that category within one month from the date of closure of admissions of General Category. The CSU shall devise its own admission procedure,

- along with eligibility conditions to ensure that most of the seats under these categories are filled.
- An interview/viva-voce must be organized by the CSU wherein the candidates are required to discuss their research interest/area through a presentation before a duly constituted Central Research Board. The selection of qualified candidates should be based on interview/viva-voce, for JRF/NET qualified candidates, the selection criteria shall be as a ratio 70 (Entrance Test): 30 (interview). Merit list for both shall be separately published.
- 5.5 The interview/viva-voce will be considered the following aspects, viz. whether:
- the candidate possesses the competence for the proposed research.
  - the research work can be suitably undertaken at the university.
  - the research topic is relevant.
  - the candidate possesses the language proficiency, particularly in Sanskrit.
- 5.6 Provided that, any circular/notification/communication by the UGC/ Ministry of Education, Govt. of India regarding the conduct of a common entrance test for this purpose shall be applicable and binding on the Central Sanskrit University, Delhi (and covered under such a circular/notification/ communication).
- 5.7 Students selected in the order of merit in Vidyavaridhi Entrance Test will complete the registration process by depositing their admission fee. After being passed the Six-month course work, the student will submit his/her synopsis in the stipulated period after being forwarded by the research supervisor to Research Advisory Committee of campus/affiliated institution. After that, Research Advisory Committee will review research proposals along with the feasibility and relevancy of research topics, and research formats prescribed by university and Research Advisory Committee itself.
- 5.8 **Special Provisions-**
- A research scholar will apply first for provisional admission.
  - **First six months** are scheduled for Course Work, then **further six months** are scheduled for the following aspects regarding to *Research Proposal – Purposes/ Objectives of Research, Area/ Theme of Research, Review of Related Literature, Identification of Research Problem, and Research Proposal.*
  - For next **Second Six Months**, the research scholar will spend the time at own selected campus/affiliated institution.
  - After one year, the progress of a research scholar will be assessed by the Research Advisory Committee particularly made for him/her. On the recommendations of Research Advisory Committee, admission will be confirmed.
- 5.9 The director will send the appropriate applications along with the research proposals forwarded/recommended by Research Advisory Committee to the Central Research Board of CSU, New Delhi for further consideration and acceptance by the stipulated date. After approval by the Research Board of Central Sanskrit University, the information of the decision will be sent to the concerned campus/affiliated institute. Research work can be done at campus/Headquarter/affiliated institute.
- 5.10 The list of all the students registered for the same will be maintained on annual basis by the university. The list will contain the details of the name of the registered research student, the subject of his research, his supervisor/co-supervisor, date of enrolment/registration. A copy of the annual list related to the registered research students will also be preserved with the director of campus, and same will be published on the university website.
- 5.11 A student recommended for registration in Vidyavaridhi will be allowed to do research work under the guidance of research supervisor who will look after the research work as per directions produced by Research Advisory Committee. No teacher will be allowed to direct the research scholars admitted in Vidyavaridhi more than the prescribed number.

- 5.12 Registration for appointment in a recognized university/deemed university/ college for Vidyavaridhi degree will be done based on the recommendation of the Central Research Board. It will also be mandatory for such teachers to attend the prescribed research course and pass the relevant semester examination.
- 5.13 Study leaves for the prescribed period from the concerned University/Deemed University/College. It will also be mandatory to take necessary actions to be taken.
- 5.14 This is noticeable that a research scholar will apply primarily to the school that are Schools of Veda-Vedanga & Vedic Science, Shikshashastra, Language, Literature and Culture; Shastric Knowledge System; and Darshan. After the school-wise admission, the scholar can choose the department/discipline.
- 5.15 For international students, the entrance test process will be same. They can apply online for entrance test and can apply for admission in campuses and affiliated institute.
- 5.16 Central Sanskrit University, Delhi to conduct Vidyavaridhi (Ph.D.) programme, shall decide on an annual basis through its campuses and research institution a pre-scheduled and manageable number of Vidyavaridhi (Ph.D.) scholars to be admitted depending on the number of available Research Supervisors and other academic, research, and physical facilities available, keeping in mind the norms regarding the scholar-teacher ratio, laboratory, library, and such other facilities.
- 5.17 Central Sanskrit University, Delhi adheres to the **Central Reservation Policy**, as applicable.
- 5.18 The admission shall be based on the criteria notified by CSU, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and considering the reservation policy of the Central Government from time to time.
- 5.19 The University shall maintain the list of all the registered Ph.D. scholars on website on a year-wise basis. The list shall include the name of the registered candidate, the topic of his/her research, the name of his/her supervisor/co-supervisor, date of enrolment/registration.

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## 6. De-registration and Re-registration

- 6.1 The research scholars who are dropping out from their Vidyavaridhi (Ph.D.) degree for jobs, for optimum utilisation of resources, time and manpower, such students are facilitated a provision of de-registration and re-registration facilities by CSU.
- 6.2 De-registration will be permitted after the 18 Months of research work.

### De-registration

- 6.3 The name of a Ph.D. student shall be removed from the rolls of the University if she/he fails to submit her/his thesis within a maximum period of 6 years of her/his admission Vidyavaridhi (Ph.D.) degree.
- 6.4 The Research Advisory Committee on the recommendations of the Research Advisory Board (which is constructed for each student) may however consider the request of a candidate whose name has been removed from the rolls of the University for de-registration and to get re-registered and become eligible for submission of her/his thesis provided she/he submits the thesis not later than one year from the date of re-registration.
- 6.5 The gap between the removal of the name/de-registration and re-registration should not be more than five years. No fee will be charged for the period of deregistration or from the date of removal of the name till the date of re-registration.
- 6.6 A Ph.D. student may also apply for de-registration and withdrawal from the programme due to personal reasons through proper channel (her/his supervisor, the research advisory committee, Head/Dean) but only after the completion of the course work, residential requirement, and other requirements/provisions (updated time-to-time) for submission of the thesis. Such candidates can re-register (**Annexure I**)

### Re-registration

- 6.7 A Ph.D. student may apply to re-register within five years from the date of de-registration. The fee for re-registration will be as per CSU Rules and Regulations.
- 6.8 After the de-registration, time of only one year will be allotted to submit the thesis.
- 6.9 Provisions of de-registration and re-registration would create better research opportunities for dropout research scholar, and they will get their research degree without sacrificing their socio-economic circumstances, hence resulting no national and intellectual waste in higher education.

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#### 7. Fee for Vidyavaridhi (Ph.D.) Programme

- 7.1 While applying for admission in the campus or affiliated institute, a research scholar will pay fee and security deposit at time of admissions as per the CSU Rules and Regulations.
- 7.2 After the due deposit of admission fee, the researcher scholars will submit the fee semester-wise. The fee for **Vidyavaridhi (Ph.D.) Programme** is per semester for Indian Student and for foreign student will be as per CSU Rules and Regulations.
- 7.3 Only research scholars completed their research work will get the refundable money, all else scholars leave the programme without completing the research will not be eligible for refund.

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#### 8. Research Centres for Vidyavaridhi (Ph.D.) Programme

1. **Central Sanskrit University**, Ekalavya Campus, Village- Sipai Para, PO- Lembucherra, District- West Tripura, State- Tripura, Pin- 799210
2. **Central Sanskrit University**, Shri Raghunath Kirti Campus, Devprayag, Pauri Garhwal-249301 (Uttarakhand)
3. **Central Sanskrit University**, Ved Vyas Campus, Village- Balahar, Tehsil- Dehra, Distt. Kangra 177108, (Himachal Pradesh)
4. **Central Sanskrit University**, Shri Ranbir Campus, Vill & P.O. Kot Bhalwal, (Near Central Jail), Tehsil/Distt – Jammu 181122, (Jammu)
5. **Central Sanskrit University**, Guruvayoor Campus, Post Office-Puranattukara, Distt. -Trichur 680551, (Kerala)
6. **Central Sanskrit University**, Rajiv Gandhi Campus, Post Office - Sringeri, Distt. - Chikmagalur 577139, (Karnataka)
7. **Central Sanskrit University**, K.J. Somaya Campus, Suruchi Kala Bhavan, 1st Floor, Vidya Vihar, 400 077, (Mumbai)
8. **Central Sanskrit University**, Bhopal Campus, Sanskrit Marg, Bagsewaniya, Bhopal 462043, (Madhya Pradesh)
9. **Central Sanskrit University**, Shri Sadashiv Campus, Near Mochi Sahi Chhak, Puri 752 001, (Orissa)
10. **Central Sanskrit University**, Jaipur Campus, Triveni Nagar, Gopal Pura ByPass, Jaipur 302018, (Rajasthan)
11. **Central Sanskrit University**, Lucknow Campus, Vishal Khand- 4, Gomti Nagar, Lucknow, Pin – 226 010 (Uttar Pradesh)
12. **Central Sanskrit University**, Sh. Ganganath Jha Campus, Azad Park, Prayagraj 211001 (Uttar Pradesh)
13. **Central Sanskrit University**, 56-57, Institutional Area, Janakpuri, New Delhi-110058
14. **Poornaprajana Samsodhan Mandiram**, Katriguppa Main Road, Bengaluru 560028 (Karnataka)

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## 9. Scholarship for Vidyavaridhi Research

- 9.1 Scholarship is provided to eligible research scholars as per rules of the CSU for Vidyavaridhi Programme.
- 9.2 Research Scholars (except scholars who eligible for JRF/eligible for scholarship form other agencies/funding institutes) will be given scholarship as per allotted number per campus. It will be based on the marks of the respective postgraduate examination. This scholarship will be allocated in equal amount in all the subjects of the campus. The rest of the scholarship will be allocated according to the category in the year respectively. For example, if there are 15 scholarships and if there are four departments, then three scholarships will be given per department and the remaining three scholarships will be distributed among all the departments by rotation, even if this rotation goes in the next year.
- 9.3 The scholarship will be approved by the Research Advisory Committee for only three years. If the progress is satisfactory, the period of 6-6 months will be extended by the Research Advisory Committee. The maximum duration of the scholarship will be four years, including the time taken for a six-month course work for enhancement of research skills and aptitudes.
- 9.4 A research scholar will submit the progress report in every 6 months or as per guidelines time-to-time. A research scholar will prepare and present a presentation for submission.
- 9.5 If no progress report is submitted within the one year, the notices may be sent to the research scholar for the submission and presentation of progress report. A research scholar may be noticed for forcefully de-registration by Research Advisory Committee.
- 9.6 Contingency Assistance is also provided to eligible research scholars as per rules of the CSU for Vidyavaridhi Programme.
- 9.7 The period of the general scholarship will be for three years. In this, the time of six-month course work will also be included. The contingency assistance will be provided based on the expenditure details submitted by the student. A research scholar can spend this money on book-purchasing, research-related travel, writing and typing related works.
- 9.8 75% attendance of full-time research scholar will be mandatory in every month.
- 9.9 The requirement of attendance for in-service research scholars will be only for the Six-Month Course Work.
- 9.10 The scholarships will be provided every year as per the rules of university. For scholarship, the reservation will be given according to the rules of the Central Government of India. Scholarship for research scholar having Acharya/M.A. (Sanskrit) will be granted on the basis of preference.
- 9.11 The scholarship will be divided into equal numbers department wise so that all subjects/departments can be protected.

### Other expenditures

- 9.12 Education is free, but for other expenditure a candidate will have to pay fees at the time of admission as per rules of the University, for whatever miscellaneous expenditure is to be done on matters related to research activities. This fund will be spent strictly in accordance with the students' activities only

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## 10. Academic, research, administrative, and infrastructure requirements to be fulfilled by colleges for getting recognition for offering Ph.D. programmes.

- 10.1 Post-graduate Colleges offering 4-year Undergraduate Programmes and/or Post-graduate Programmes, may offer Ph.D. programmes, provided they satisfy the availability of eligible Research Supervisors, required infrastructure, and supporting administrative and research facilities as per these Regulations.

- 10.2 Colleges and research institutions established by the central government or a State government whose degrees are awarded by Higher Educational Institutions shall offer Ph.D. programmes provided they have:
- At least two faculty members in a college or two Ph.D.-qualified scientists in the research institution.
  - Adequate infrastructure, administrative support, research facilities and library resources as specified by the HEI.

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## 11. The Priorities and Thrust Areas for Research

- The CSU will identify the priorities and thrust areas of research in consultation with the respective various institutional committees, and other concerned councils. The priorities and thrust areas of research need to be conducted systematically along with the details of facilities, availability of funding/scholarship/incentives/fellowships and infrastructure available for undertaking research in these areas.
- The CSU will prioritise the research regarding **Research Projects, Research Publications, Intellectual Property Rights (IPR), and Manuscripts Repository.**
- The following are the priorities and thrust areas, as well these are subjects to review from time to time:

### 1. Manuscripts Editing and Preparation of Critical Editions

- Critical editing under editing principles and rules.
- Critical Review of published and unpublished manuscripts.
- Preparation of critical edition of a single available manuscript.
- Special editions with translation in Sanskrit, Hindi, English and other language.
- The Sharing, collecting, purchasing, digitizing, and acknowledging the manuscripts resulting as **IPRs and patents** - all these pursuits will be performed in Ganganath Jha Campus, Prayagraj.

### 2. Indian Knowledge Traditions and their Application

- Research on contemporary problems, challenges, and issues in the context of most enriched traditions of Indian Knowledge Traditions.
- Some Research related to Indian Knowledge Traditions are expected as Scientific and fundamental research engaging in different areas leading to new theories.
- Research focussing on correlative studies with these concerns and domains of Indian Knowledge Traditions.
- Research dealing with ancient history, archaeology, museology, Vedic agriculture, traditions of medicines, healthcare, and so on are the top priorities of CSU.
- **Any theme related with other Shastric discipline** - Interdisciplinary and multidisciplinary research on allied branches of Sanskrit Knowledge System.
- **Critical discourse analysis of Sanskrit Language** - Analysis of Sanskrit Language with other Indian and foreign languages which is based on growing interdisciplinary research movement
- **Information and Communication Technology based Themes and Areas** - Computational Linguistics and Traditional Studies, Natural Language Processing, Technological Experiments based Research, i.e., development of technological resources for teaching of Sanskrit, Development of Tools, and Software for learning and optimum utilisation of Sanskrit Knowledge System.

### 3. Review of Criticism of Indian Knowledge Traditions

- Review of Indian Shastric Literature.

- Evaluation of theory formulations and propagations performed by colonial approaches.
- Criticism of prior publications and propagations by modern commentators and Scholars.

#### 4. **Historical, Descriptive and Experimental Research**

- The main focus of educational research should be on National Education Policy 2020. The areas for educational research may be accepted as National Curriculum Framework, New Curricula, Pedagogical Experiments, and enhancement of Sanskrit Teaching-Learning Practices, which are directly interconnected with National Education Policy 2020.
- The educational research must deal with new paradigm shifting towards medium of mother language and its impact on teaching-learning practices that also result in new possibilities and innovations in Sanskrit Education.
- The historical educational research should deal with ancient Indian history and educational systems of India. The qualitative research methodology should be adopted to study these educational phenomena.
- The descriptive survey-based research focussed the trends, challenges, problems, and issues of Sanskrit and Sanskrit Education to understand the cross-cutting socio-cultural aspects.
- The experimental educational research should deal with teaching methodologies, especially the Indic methods to teach humanities and science subjects. Similarly, some studies to develop Bharatiya research methodologies should be encouraged, recommended, and endorsed.

## 12. **Schools and Departments for Vidyavaridhi (Ph.D.)**

12.1 The degree awarded by CSU in doctoral research is known as Vidyavaridhi (Ph.D.). The title of degree will be printed in Sanskrit along with English Translation and will be awarded in convocation or any other programme of the University. The degree has been recognized as equivalent to Doctoral of Philosophy (Ph.D.) degree awarded by other Universities.

12.2 The Vidyavaridhi Programme is offered in the following Schools and Departments-

SN	School	Disciplines/Departments
1.	<b>School of Veda-Vedanga &amp; Vedic Science</b>	1. Vyakarana Shastra 2. Jyotish Shastra 3. Veda/Paurohitya/Karmakanda 4. Vedanga & Veda Bhashya
2.	<b>School of Education</b>	5. Shikshashastra
3.	<b>School of Language, Literature and Culture</b>	6. Sahitya 7. Puranetihas 8. English 9. Indian Languages – Hindi, Bangla, Odiya, Nepali, Dogri, Malayalama, Kannada, Marathi, Maithili, and other regional language 10. Natyashastra
4.	<b>School of Shastric Knowledge System</b>	11. Dharmashastra 12. Manuscriptology and Palaeography
5.	<b>School of Darshan</b>	13. Bauddha Darshan & Pali 14. Vedanta 15. Nyaya

		16. Darshan 17. Jain Darshan & Prakrit 18. Mimansa 19. Sankhya Yoga Darshan
6.	<b>School of Contemporary Knowledge Systems &amp; Humanities Department of</b>	20. Social Science – Political Science, Economics, History, Sociology, Geography & Any other Discipline 21. Commerce, Business & Public Administration
7.	<b>School of Multidisciplinary Science and Technology</b>	22. Computer Science & Natural Language Processing 23. Linguistic and Translation Studies
8.	<b>School of Yogic Science &amp; Holistic Health Practices</b>	24. Yogic Sciences & Spirituality 25. Ayurveda & Naturopathy

**\*Modern Subjects of Humanities and Sciences may be the area of interdisciplinary and multidisciplinary research with context/relation of Sanskrit.**

### **Interdisciplinary Research**

- 12.3 As per the provision of National Education Policy (Para 11.6), CSU will facilitate the move towards high-quality holistic and multidisciplinary education and research. This will be encouraged by faculty members and institutional autonomy in pursuing multidisciplinary research with emphasis on cross-disciplinary and interdisciplinary thinking.
- 12.4 Again, as per the special provision of National Education Policy (Para 22.15) regarding Sanskrit Institutions, it is highly appreciated for interdisciplinary research in interesting and innovative ways, and connected to other contemporary and relevant subjects such as mathematics, astronomy, philosophy, linguistics, dramatics, yoga, etc. due to vast and significant contributions and literature across genres and subjects of Sanskrit, its cultural significance, and its scientific nature, rather than being restricted to single-discipline research methodology.
- 12.5 CSU will move towards becoming large multidisciplinary institution of quality research. CSU will establish infrastructures and formulate specific provisions to conduct outstanding interdisciplinary research on Sanskrit and Sanskrit Knowledge Systems. Research Proposals focussed on multidisciplinary/ interdisciplinary approaches regarding above said subjects and other allied subjects will be highly appreciated/ strengthened.
- 12.6 For multidisciplinary/interdisciplinary research, research scholars can apply and submit the proposals which require any collaboration with Sanskrit universities and higher education institutions. The approval of such kind of research are the concerns of MoUs which can be subject of CSU's policy, planning, and implementation.

### **13. Duration of Vidyavaridhi Programme**

- 13.1 Vidyavaridhi (Ph.D.) Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.
- 13.2 After three years of research work, the Research Advisory Committee may extend the research work for year by year on the satisfactory progress report submitted by Research Scholar.
- 13.3 A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Vidyavaridhi (Ph.D.) programme should not exceed eight (8) years from the date of admission in the Vidyavaridhi (Ph.D.) programme.

- 13.4 Provided further that, female Vidyavaridhi (Ph.D.) scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Vidyavaridhi (Ph.D.) programme in such cases should not exceed ten (10) years from the date of admission in the Vidyavaridhi (Ph.D.) programme.
- 13.5 Female Vidyavaridhi (Ph.D.) Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Vidyavaridhi (Ph.D.) programme.
- 13.6 Extension beyond the above limits will be governed by the relevant policy and guidelines of Central Sanskrit University, Delhi, and as per the guidelines by UGC or Higher Education Commission of India which is to be formed.
- 13.7 For student exchanges, if they contribute significantly to the completion of the thesis, leave of absence may be granted from the second year onwards on the following basis:
- research expeditions (less than one month): authorised by the supervisor and head of the department.
  - research missions (more than one month): proposed by the department and approved by the Research Advisory Committee for working in National/International Research Laboratories or Centres of Excellence; and
  - exchange programmes: proposed by the department and approved by the Research Advisory Committee for working in the Institutions in India/abroad.
- 13.8 The research scholar will have to submit the thesis within a period of six years. If the thesis is not submitted within this period, the research scholar may apply for de-registration. Such research scholars have time period of five years to re-register herself/himself to submit the thesis. After this re-registration, there will be no further process and provision for re-registration.
- 13.9 The research scholar will complete 100% of first year research work including the course work (First Semester) and assignments regarding research proposal (Second Semester), otherwise the provisional admission will be cancelled.
- 13.10 If a research scholar gets a job after successfully completing the course work and securing 50% marks, then he/she may be allowed to do research part-time on production of NOC from his employer on the condition that he/she will be able to complete his/her studies every 06 months. In the meeting of the Research Advisory Committee, they will be informed about the progress details of their research work. If the Research Advisory Committee is dissatisfied with the work or the research scholar, and the research scholar does not appear before the Research Advisory Committee with satisfactory progress report, then the registration will be considered cancelled with immediate effect. But in the event of serious illness of the research scholar (on production of medical certificate), the guide will have the freedom to present the progress of the research work before the Research Advisory Committee.
- 13.11 Study/examination in regular course from any University/Institution/Board will not be allowed in regular research registration, and the research scholars will not be allowed to submit the thesis. During this period, research scholars can do a diploma or certificate course (up to a maximum duration of one year).

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#### 14. Allocation of Research Supervisor

Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per Supervisor, etc.

- 14.1 Permanent faculty members working as Professor/Associate Professor of the Higher Educational Institution with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in Higher Educational Institutions with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research

Supervisor in the university where the faculty member is employed or in its affiliated Post-graduate Colleges/institutes. Such recognized research supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors. Ph.D. awarded by a university under the supervision of a faculty member who is not an employee of the university or its affiliated Post-graduate Colleges/institutes would be in violation of these Regulations.

For Ph.D. scholars working in Central government/State government research institutions whose degrees are given by Higher Educational Institutions, the scientists in such research institutions who are equivalent to Professor/Associate Professor/Assistant Professor can be recognized as supervisors if they fulfil the above requirements.

Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the Higher Educational Institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

Co-Supervisors from within the same department or other departments of the same institution or other institutions may be permitted with the approval of the competent authority.

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

- 14.2 In case of interdisciplinary/multidisciplinary research work, if required, a Co-Supervisor from outside the Department/School/Centre/College /University may be appointed.
- 14.3 An eligible Professor/Associate Professor/Assistant Professor can guide up to eight (8) /six (6) / four (4) Ph.D. scholars, respectively, at any given time.
- 14.4 In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the Higher Educational Institution to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of research already undertaken.
- 14.5 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

#### **Admission of International students in Ph.D. programme**

- 14.6 Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 6.3 above.
- 14.7 The HEIs may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.
- 14.8 At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 6.3 and clause 7.1.

#### **The Supervisor's obligations**

It is supervisor's responsibility to ensure at all formalities described in the Ph.D. Regulations and in the Ordinances of Central Sanskrit University are fulfilled. There are some following concerns:

- The supervisor is also expected to guide the Ph.D. scholars in other related issues of teaching skills and career guidance.

- The supervisor's responsibilities include information and advice to scholars on all aspects related to the Ph.D. programme while focusing on guidance on academic aspects of research activities. This may include regular meetings with a scholar (typically once a week unless restricted due to reasons otherwise).
- The supervisor should ensure relevant and adequate advice on important aspects such as the involvement of additional supervisors were deemed appropriate, whether the proposed Ph.D. project is feasible within the given time frame, and whether the project has the potential to lead to new results for the significantly high standard of an international level Ph.D. thesis, and whether the scholar has sufficient time to enable him to have a realistic opportunity for submission of thesis.
- It is envisaged that an ideal Ph.D. programme necessitates a good working relationship between the student and the supervisor from the beginning of the Ph.D. programme and they have reached an agreement on the demands and expectations from each other. The responsibilities of the supervisor include:
  - Regular contact with the Ph.D. scholars and discuss to see if the ideas are good for the research project.
  - Guiding the scholar about the choice of relevant courses and conferences related to the field.
  - Advising the scholar for contacting relevant national and international organisations in the area of research.
  - Assisting the scholar on incorporation of knowledge dissemination element during study.
  - Regular review and feedback on the Ph.D. work.
  - Preparation of the final statement from supervisor summarizing the overall Ph.D. programme at the time of Ph.D. thesis submission.
  - Active participation in the assessment and Ph.D. defence.

An overall plan of the mutual demands and expectations during the supervision process which includes expectations of the contours and extent of supervision – should normally be included in the Ph.D. research plan. The tasks of co-supervisors, if any, should also be agreed upon and should normally include academic discussions in decided relevant parts of the research project.

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## 15. Course Work: Credit requirements, number, duration, syllabus, minimum standards for completion, etc.

- 15.1 The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC vide D.O.No. F.1-1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.
- 15.2 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
- 15.3 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis.
- 15.4 Those students who are willing to admit in the second Vidyavaridhi (Ph.D.) Programme are exempted for Course Work only if they have done their first Vidyavaridhi (Ph.D.) from Central Sanskrit University, Delhi.

- 15.5 Course work will be available as semester mode twice in a concerned year. A research scholar can opt according to his/her socio-educational situations.
- 15.6 Minimum number of the credit requirement for the course work under Ph.D. programme should be at least 12 credits and a maximum of 16 credits.
- 15.7 The coursework shall be treated as a prerequisite for Ph.D. preparation. A minimum of four (4) credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, qualitative methods, computer applications, research ethics, and review of published research in the relevant field, fieldwork, etc.
- Students who register for Ph.D. directly from four-year undergraduate with research will have to undertake 6-8 credit courses (at Ph.D. level) about relevant skills/research techniques/domain-specific subjects offered by the University.
  - All Ph.D., entrants irrespective of discipline, shall be required to take credit-based courses in teaching/education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral training period. Other courses shall be advanced-level courses preparing the students for the Ph.D. degree. Lifelong learners/accomplished researchers as evinced from their original contributions in terms of patents granted or new relevant knowledge or/and artistic practices desirous to get a research degree the Research Advisory Committee may provide choices in selecting the courses/credits that facilitates the entrepreneur in the monetization of IP thus generated. Credits earned for completed course work are transferable from one institution to another institution through the Academic Bank of Credits.
  - All fresh Ph.D. entrants, irrespective of discipline, will be required to take credit-based courses in teaching/education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral training period. Ph.D. scholars may also have 3-4 hours per week of actual teaching experience gathered through teaching assistantships or other forms of knowledge dissemination that are not repetitive. All dissemination activities including External presentations and posters, popular articles conveying Shastric and scientific information (or shastric/scientific articles) to the public, production of books, commissioned research and Internal presentations must be approved by the Departmental Level Research Committee. Teaching for the Department, supervision of fellow students/technical staff, dissemination tasks can also be credited as knowledge dissemination and as a work commitment.
- 15.8 All courses prescribed for Ph.D. course work shall conform with the credit hour instructional requirement and shall specify the content, instructional, and assessment methods. They shall be duly approved by the authorized academic bodies.
- 15.9 All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the University during the initial first or second semester. In case of pandemic like situation, provision of blended mode should be made available.
- 15.10 Candidates already holding M.Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in an integrated course, may be exempted by the University from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. coursework. Provided that, the candidates sponsored/authorized by the Govt. of India institutions/organizations who work for their Ph.D. degree under an MoU/exchange programme/Govt. of India scheme, etc. may be exempted from Ph.D. course work provided they produce a certificate of completing a course work of equivalent duration/credit from their respective institution/ organization.
- 15.11 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated to the Institution/College.

- 15.12 While considering the theme/topic for research, and conducting the whole the process of research, all research scholars will focus on **3Rs** that are – **Review, Rationale and Recommendations**. *Review of related Literature* must be a crucial step and part of any research process. This will facilitate the actual new domains and relevant themes/issues for research. The focus on *Rationale of research work undertaken* will help to justify the area and approach of research, and the feasibility of research. And, while planning and conducting the research work, researcher must present the *Recommendations* as a separate and last chapter of the thesis. The segment of recommendation in thesis is mandatory for uploading the thesis on Shodhganga Portal as per the directions of INFLIBNET. This is mandatory for researchers of all schools of faculties and concerned departments.
- 15.13 While submitting the research work, as per the UGC Regulations regarding research work, a researcher must present the publication of two research papers as the following guidelines:
- All researchers must be attentive about the quality publication of Minimum two research papers which should be published in UGC CARE listed Journals/Refereed/Peer Reviewed Journals.
  - It may be appreciable to write and to publish the research papers related to the research work in Sanskrit language.
  - The research papers should be published with both names - Research Scholar (as first name) and Research Supervisor (as second name) within the duration of research work.
  - The research papers must be based on and associated with the theme/topic of concerned research which is being conducted at present.

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## 16. Research Advisory Committee

Constitution of the Research Advisory Committee shall consist of the following members at Headquarter and Campus/affiliated institute level:

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|----|--|-------------|
| 1. | Head of the Campus/Dean of Research                | Chairman    |
| 2. | Dean of School of Studies/Dean of Academic Affairs | Member      |
| 3. | Senior Most Faculty of Concerned Subject           | Member      |
| 4. | External Expert (Nominated by the Vice Chancellor) | Member      |
| 5. | Research Supervisor                                | Coordinator |
- 16.1 There shall be a Research Advisory Committee, or an equivalent body as defined in the Statutes/Ordinances of the Higher Educational Institution concerned for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:
- To review the research proposal and finalize the topic of research.
  - To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
  - To periodically review and assist in the progress of the research work of the Ph.D. scholar.
- 16.2 Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Higher Educational Institution concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.
- 16.3 In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory

- Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.
- 16.4 The Research Advisory Committee will evaluate the research progress of the research scholars and review the research progress of each research student every six months. Only on the recommendations of Research Advisory Committee, the scholarship will be granted.
  - 16.5 On receipt of the application for completion of research work by the research student, the Research Advisory Committee will evaluate the progress of the research work of the last three years for the completion of the related research work. The Research Advisory Committee will review the quality of the research, its objectivity, the status of compliance with the standards set by the University Grants Commission, etc., after conducting an exhaustive examination of the research work done by the research scholar.
  - 16.6 Two meetings of the Research Advisory Committee will be held in every academic year.
    - To provide guidance to the research scholar to develop the study structure and methodology and to identify the course to be completed by him.
    - To conduct periodic review of the research work of the research scholar and assist in the progress.
  - 16.7 The research scholar will have to appear before the Research Advisory Committee once in six months and give a PPT / oral presentation regarding the progress of his work for evaluation and further guidance. A copy of the progress report will be sent by the Research Advisory Committee in its file, one copy to the concerned department and one copy to the research scholar.
  - 16.8 Some specific standards for submission of thesis are as following - typing in Unicode, availability of research papers in the appendix, producing of certificates, and certificate of originality of the research.

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**17. Departmental Level Research Committee (DLRC)**

Constitution of the Departmental Level Research Committee shall consist of the following members **at Headquarter –**

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|--|-------------|
| 1. Dean of Academic Affairs                                    | Chairman    |
| 2. Senior Most Faculty of Concerned Subject/<br>School/any one | Member      |
| 3. Research Supervisor   | Coordinator |

**At Campus/affiliated institute level-**

- |                                     |             |
|-------------------------------------|-------------|
| 1. Head of School                   | Chairman    |
| 2. Coordinator of Concerned Subject | Member      |
| 3. Research Supervisor              | Coordinator |

The **DLRC** shall approve the dissemination activities including:

- 3-4 hours per week of actual teaching experience gathered through teaching assistantships or other forms of knowledge dissemination that are not repetitive of all fresh Ph.D. entrants, irrespective of discipline.
- External presentations and posters, popular articles conveying shastric and scientific information (or shastric/scientific articles) to the public, production of books, commissioned research, and Internal presentations of research scholar.

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**18. Research Proposal**

- 18.1 It will be mandatory to submit the research Proposal before the Research Advisory Committee, it will be considered further by the Central Research Board within the stipulated period.
- 18.2 It will be mandatory to submit the proposal as per the directions of Research Advisory Committee.
- 18.3 If the research topic is related to manuscript editing, then it is necessary to mention the language of the manuscript, script, letter number, letter, line, complete/incomplete, error, size, timing, manuscript receipt, possible source of receipt, etc.
- 18.4 If the research proposal is rejected by the Central Research Board, an opportunity will be given to re-submit the research proposal forwarded by research supervisor (and co-supervisor) and approved by Research Advisory Committee to Central Research Board. If the re-submitted research proposal is rejected, then the registration will be considered cancelled automatically.
- 18.5 It will be mandatory for the Central Research Studies Board to make available the said research formats by the campus within a week of receipt of the research format.
- 18.6 Research Topic can be minor modified and changed before the submission of research work with the approval of dean of concerned school. This is flexible opportunity for researchers while pursuing for quality research work and finding essential modification based on their research work. In this concern, the recommendations of dean are mandatory. While working in accordance with research proposal, modification in topic provides the feasibility and more accessibility to more innovative and constructive research work.
- 18.7 A research scholar may conduct his/her research work with tentative title, which can be changed/modified while not relocating the area or theme of research work.
- 18.8 A research scholar will submit the thesis with final title which can be decided in last meeting of Research Advisory Committee.

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**19. Assessment and Evaluation Methods, Minimum Standards/Credits for Award of the Degree, etc.**

- 19.1 Upon satisfactory completion of course work and obtaining the marks/grade, the Ph.D. scholar shall be required to undertake research work and produce a draft thesis/thesis within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- 19.2 Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft thesis in consultation with the Research Advisory Committee.
- 19.3 The Higher Educational Institution concerned shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree.
- 19.4 A Ph.D. scholar shall submit the thesis for evaluation, along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.
- 19.5 The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the Higher Educational Institution concerned. Such examiner(s) should be

- academics with a good record of scholarly publications in the field. Such examiner(s) should be academics with a good record of scholarly publications in the field.
- 19.6 Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee/faculty members/research scholars, and students.
- 19.7 The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the Higher Educational Institution concerned shall send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D. The Higher Educational Institution concerned shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.
- 19.8 It is desirable that the research work of Ph.D. scholars is published in two UGC-CARE Listed/peer reviewed or refereed journals and presented research papers related to research work in two conferences/ seminars. The quality assessment of Ph.D. degrees should be the responsibility of the University. The university is free to evolve guidelines in this regard, if needed.
- 19.9 The thesis shall be submitted together with an originality report produced by an anti-plagiarism software **i.e., ShodhShuddhi** and other preferred Plagiarism Detection Software and Mechanism. **The researcher shall receive an originality report on the whole text of the thesis generated by Campus/Affiliated Institute Coordinator for the same, and duly verified by the director of concerned campus/ institution.** The researcher shall take this report into account in the evaluation on the submission.
- 19.10 In this regard, as per the **Code of Ethics to check Malpractices & Plagiarism in Research** through the online Plagiarism Detection Software (PDS) – ‘**ShodhShuddhi**’, the following steps must be taken for effective use of this online software:
- **Step 1** – the researcher will submit the complete and final thesis in single PDF/Word form forwarded by Research Supervisor to the Director of Campus/Institute along with the application to check the plagiarism and to provide the concerned report.
  - **Step 2** – the Director will send the thesis to the nominated Coordinator/Librarian/ Assistant Librarian to check the plagiarism and to produce the report.
  - **Step 3** – the nominated coordinator will check the thesis, produce the report, and send the report duly signed by her/him to the Director.
  - **Step 4** – the Director will give the report duly counter-signed by her/him to the researcher.
  - **Step 5** – the researcher will submit the thesis along with the report of plagiarism to the Research Advisory Committee (RAC)/Departmental Research Committee (DRC) for further procedure.
- This should be taken a strict rule as zero tolerance policy towards plagiarism.
- 19.11 **Note:** An originality report is not to be considered as sufficient proof that the submitted thesis does not contain plagiarized text. Avoiding plagiarism and other forms of academic misconduct in the authorship of the thesis remains the sole responsibility of the researcher. If the research supervisor (or co-supervisor) suspects plagiarism, he or she may ask for investigation.

- 19.12 The Academic Council (or its equivalent body) of the University shall evolve a mechanism using well-developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.

#### **Pre-Submission and Submission of Research Work**

- 19.13 Pre-submission and Submission of research work will be submitted in concerned campus only.
- 19.14 The medium of the thesis will be **Sanskrit**, which will be written only in **Unicode fonts and in Devanagari script**.
- 19.15 **Use of Simple Standard Sanskrit** is advised.
- 19.16 Sanskrit is primarily approved medium of thesis written in any discipline. For specific subject matter like interdisciplinary and multidisciplinary areas and in the field of modern scientific subjects and humanities, **any other Indian Language** can be required and suggested by Research Advisory Committee with the permission of Dean of concerned school. This should be approved by the Vice Chancellor, Central Sanskrit University. It is a special provision for foreign students or students working with interdisciplinary/multidisciplinary approach. A Bilingual format will be mandatory for non-Sanskrit medium submission of research work.
- 19.17 There will be apt lines on each page of the thesis and printing on both sides (left and right) of the page will be advised.
- 19.18 The thesis should be presented according to the principles specified under the rules related to thesis. The researcher should prepare the thesis in the light of the generally accepted research format. If the format has been changed, reasoning details will have to be given.
- 19.19 While certifying the thesis, the researcher will mention that this thesis is the original work of the research scholar, and the researcher did the research work under his guidance for the required period as per rules.
- 19.20 The Certificate of Research Advisory Committee must be submitted at final submission of thesis.
- 19.21 **The thesis can be printed both side of the paper.**
- 19.22 After stipulated time of programme, at any time the research scholar can apply to the director of the campus/institution with the recommendation of the Research Advisory Committee to present the summary of the research work as Pre-Submission. The director will organize an open seminar/meeting on specified date on behalf of recommendations the Research Advisory Committee, in which the research scholar will present her/his research work.
- 19.23 On satisfactory pre-submission, the Research Advisory Committee will recommend the submission of the final thesis. The final thesis will be required to be submitted within three months of the presentation of the summery as pre-submission. If the research scholar fails to submit the final thesis along-with the required enclosures/documents, the Research Advisory Committee as sole authority will deal with the issue and may recommend for further procedure of submission.
- 19.24 The research scholar will submit four copies (five copies, if there is any co-supervisor) to the Director of concerned campus/research institute. The director will provide one copy to research supervisor, and one copy to research co-supervisor, if any. The director will send three copies of thesis to the Headquarters/Examination Section for the further procedure of evaluation.
- 19.25 The research scholar will deposit the required fee in the campus for evaluation of thesis as prescribed by Central Sanskrit University, Delhi. Along with this, the No Objection

Certificate from campus related facilities i.e., library, museum, sports, hostel etc. will be submit in the concerned campus/research institute.

### **Evaluation of Research Work**

- 19.26 While submitting the final thesis, Research Advisory Committee will suggest names of nine subject-experts with full details (Name, Designation, Contact No., Email ID, Postal Address) through the director or Head of Campus/affiliated Institution to the Controller of Examination, Central Sanskrit University, Delhi for the appointment of examiners. The same suggestion for other six external expert can be made by Dean of concerned School of faculty and Head of Department at University Level on the prescribed form with full indication to Controller of Examination, Central Sanskrit University, Delhi for evaluation of thesis.
- 19.27 The Vice-Chancellor, Central Sanskrit University, Delhi may, at his discretion, appoint any two experts by the said name as examiners for evaluation. In addition to the above name, the Vice-Chancellor can appoint any other subject expert as an examiner at his will. The evaluation period of the thesis will be recommended by the Vice-Chancellor, Central Sanskrit University, New Delhi. The section shall inform the designated examiner to send the report related to the thesis within three months.
- 19.28 If the research results of the thesis constitute new possible things for the protection of intellectual property rights (IPRs), the Ph.D. candidate and Supervisor shall inform the University or the Research Advisory Committee about the matter. In this case, the Ph.D. candidate, with the consent of the Supervisor, may request that the submitted thesis be treated discreetly before the thesis is submitted for assessment, until the defence/viva-voce. The IPR Cell or the competent body of the university designated for the purpose shall conduct the procedure for legal and commercial protection of research results, in accordance with the relevant Regulations. In this case, the public defence can be extended, in agreement with the Ph.D. candidate, at the latest for a year, starting on the day of the procedure of evaluation of the thesis. Request for extension of defence/viva-voce must accompany the Certificate of the Technology Transfer from the competent authority.
- 19.29 The viva-voce of the research scholar to defend the thesis shall be conducted only if the evaluation report(s) of the examiner(s) on the thesis recommends acceptance. If one of the evaluation reports of the examiner in case of a Ph.D. thesis recommends rejection, the University shall send the thesis to an alternate examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the alternate examiner is satisfactory. If the report of the alternate examiner is also unsatisfactory, the thesis shall be rejected, and the research scholar shall be declared ineligible for the award of the degree.
- 19.30 After evaluation of the thesis, if at all there are any suggestions/corrections of experts, the same will be intimated to the research scholar for incorporation in the thesis. After due incorporation of the suggestions/corrections by the research scholar, the viva voce will be conducted by university.
- 19.31 **Specific Conditions for Review** – Improper Research Methodology, Grammatical Errors, Lack of Explanation/Description, Improper Citation and Referencing etc. and as per directions provided by Research Advisory Committee.
- 19.32 **Specific Conditions of Rejection** – violation of code of ethics, Malpractices and Plagiarism, Reproduction of previous research work, Fabrication and Falsification etc. and as per directions provided by Research Advisory Committee.
- 19.33 In case of non-receipt of thesis test report within a maximum of 60 days from the date of issue of thesis from the institute, the appointment of the examiner will be considered automatically cancelled and another examiner can be appointed by the Vice-Chancellor from the panel of examiners sent from the campus.

- 19.34 The Institutions shall develop appropriate methods to complete the process of evaluation of Ph.D. thesis by three evaluators within a period of three months from the date of submission of the thesis.
- 19.35 In relation to the instructions regarding the examination of thesis, it will be the duty of every thesis-examiner to submit his report in the prescribed form along with his recommendation mentioning the comments related to the following subjects independently also:
- The thesis is eligible for Vidyavaridhi degree.
  - Thesis Vidyavaridhi degree is not eligible.
  - The thesis is eligible for revision in its entirety/in the specified places/chapters.
  - The thesis is eligible for Vidyavaridhi degree, not eligible for publication.
- It is mandatory for the examiner to clearly mention in the report the basic reasons for his recommendation.
- 19.36 Within six months of the receipt of the recommendation for Vidyavaridhi degree by the examiners, the examination department will organize the Viva Voce of the research scholar in the concerned campus/headquarters/ affiliated research institute. If necessary, with the approval of the Vice-Chancellor, it can be organized elsewhere.
- 19.37 The Viva Voce may be conducted on favourable recommendation of two out of three examiners.
- 19.38 The Viva Voce will be held at HQ/campus/affiliated institute, in which the research supervisor will be the convener. The director of the campus or, in his absence the dean will preside the session. In this session, senior professors and the local heads of the departments will be members. Since the Viva Voce is public activity, the students and teachers will also be informed to participate as far as possible at the time of the Viva Voce.
- 19.39 In the absence of the guide, the local head of the department will act as the convener.
- 19.40 If once the Viva Voce is not satisfied, second viva Voce can be conducted again within 06 months. Still, if it fails, the entire process of Vidyavaridhi thesis will be considered cancelled.
- 19.41 The online mode for Viva Voce can be adopted, but the Research Supervisor and Research Scholar must be offline at campus/affiliated institution. The special provision can be made by controller of examination with approval of competent authority in this regard.
- 19.42 The **Viva Voce Board** will consist of the following members –
- |  |             |
|--|-------------|
| ▪ Dean of Concerned School of Studies    | Chairman    |
| ▪ Head of Campus/Research Institute      | Member      |
| ▪ Head of Department at University Level | Member      |
| ▪ External Expert                        | Member      |
| ▪ Research Supervisor                    | Coordinator |
- 19.43 In the absence of Dean of concerned school, the head of campus/research institute will be chairman, and in the absence of head of campus/research institute, the Head of Department at University level will be chairman of the session of Viva Voce. In any condition, the mandatory quorum will consist of last three members.
- 19.44 Viva will be organized before the Viva Voce Board constituted in which other academicians and research scholars should be informed and appreciated to participate. If for any reason the examiner is not satisfied, he may give instructions for re-examination within six months. The decision of the Chief external expert of Viva Voce will be final. If the examiner is not satisfied with the answer of the examinee even for the second time, then the research student will not be considered eligible for obtaining the degree of Vidyavaridhi and the thesis submitted by him will be cancelled.
- 19.45 **Appealing Authority** – a research scholar can appeal against the cancellation or rejection of her/his research work addressing the higher authority, and the subject matter can be placed before the Examination Board regarding appealing.

#### 19.46 Visits/Stays at other relevant research institutions/Industry (Ph.D. related to technical subjects)

- The Ph.D. scholar is expected to participate in and stay at other places with active research environments, including research institutions for a part of the Ph.D. period study may be encouraged for the same.
- To facilitate the international level of education, a lengthy stay of 1 to 6 months at a foreign/Indian research institution in an organization academically relevant to the Ph.D. programme is envisaged. It is expected that residence may be for a minimum length of 3 consecutive weeks.

#### 20. Remittance with thesis for evaluation

- 20.1 Three theses (Softcopies/PDFs Files in Pen-drive)
- 20.2 The Fee for evaluation process of thesis payable in favour of **Central Sanskrit University, Delhi** as per the CSU Rules and Regulations.
- 20.3 Full particulars of the student (as per the form).
- 20.4 Verification and Forwarding form by the Director.
- 20.5 Thesis will have to be typed through Unicode medium only (Mangal/ Aparajita/Kokila) and a pen-drive containing PDF Files in proper sequence and prescribed naming must be submitted. (**Annexure II**)

#### 21. Ph.D. through Part-time Mode.

- 21.1 Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.
- 21.2 The Higher Educational Institution concerned shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:
- a. The candidate is permitted to pursue studies on a part-time basis.
  - b. His/her official duties permit him/her to devote sufficient time for research.
  - c. If required, he/she will be relieved from the duty to complete the course work.
- 21.3 Notwithstanding anything contained in these Regulations or any other law, for the time being in force, no Higher Educational Institution or research institution of the Central government or a State Government shall conduct Ph.D. programmes through distance and/or online mode.

#### 22. De-specification of M.Phil. Degree

- 22.1 The M.Phil. (Master of Philosophy) degree shall be de-specified from the Academic year 2022-23 onwards. M.Phil. degree awarded till the date of concerned UGC notification of these regulations shall remain valid.
- 22.2 Higher Educational Institutions shall not offer the M.Phil. (Master of Philosophy) programme.

#### 23. Issuing a Provisional certificate

- 23.1 Prior to the actual award of the Ph.D. degree, the degree-awarding Higher Educational Institution shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.

#### 24. Award of Ph.D. degrees prior to Notification of these Regulations

- 24.1 Award of degrees to candidates registered for the Ph.D. programme on or after July 11, 2009, till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree)

Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016 as the case may be.

- 24.2 Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations or UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2016. Nothing in these Regulations shall impact the M.Phil. degree programmes commencing prior to the enactment of these Regulations.

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## **25. Depository with INFLIBNET/Institutional Electronic Archive**

- 25.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Higher Educational Institution concerned shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.

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## **26. Special Instructions for Research Students**

- 26.1 To get the scholarship, along with other qualifications, 75% attendance and good conduct will also be mandatory.
- 26.2 It will be mandatory to do research work only in the premises prescribed by the university/campus/affiliated institute.
- 26.3 The campus can be changed after the transfer of the guide. In case of transfer of the research scholar along with the guide, that scholarship of the campus will also be considered as transferred along with the research scholar.
- 26.4 On the transfer of the supervisor, the student may, with the consent of the supervisor, request to make a co-supervisor in the same campus. Even after the retirement of the supervisor, the supervisor may continue to be the supervisor, if he so desires. The premises will not bear any financial burden for this.
- 26.5 The supervisor can be changed in 18 months before the submission. The right to change the guide will be a subject matter to the conditions that both the liberator and the receiving supervisor have no objection.
- 26.6 The supervisor can be change by the Central Research Board on the recommendation of the Research Advisory Committee.
- 26.7 The maximum leave of 30 days in a year will be valid for research students. Along with this, academic leave of 60 days will also be valid. Apart from these, other holidays will not be valid. In addition to the above leave for women, 240 days maternity leave/childcare leave will be valid along with scholarship once during the entire research period. During the said period also the research progress will have to be presented before the local research committee.
- 26.8 During the research period, research scholars can go to any other university or library or institution for research work with the permission of the research supervisor. The research scholars of the Headquarters can visit with the recommendation of the research supervisor, and with the permission of the Head, Research and Publications Department, this period will also be counted in the academic leave. His presence will be considered during this period.
- 26.9 The presence of regular scholars in various seminars, lecture series etc. organized by the campus will be mandatory.
- 26.10 It will be mandatory for every research scholar to present at least two research papers related to the research topic in the research seminars organised by the own institution.
- 26.11 Six-Month Course Work - 75% work, fifth semester -100% work, typesetting and pre-submission etc. in sixth semester/quarter. It will be the responsibility of the campus to convene a meeting of the Research Advisory Committee every six months and review the

- research progress. If there is no separate instruction for this work from the Institute Headquarters, it will be the responsibility of the campus to review it from time to time.
- 26.12 No separate information etc. will be issued for this work from the University Headquarters. The local research committee will review the research work of all those who do research work without scholarship/regular/personal/ scholarship every six months and can recommend cancellation of registration if the work is not found satisfactory.

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## 27. Code of Conduct

- 27.1 All students pursuing research in CSU are expected to maintain high standards of integrity, honesty, and professionalism in respect of all the work undertaken by them.
- 27.2 CSU follows the regulations UGC regarding plagiarism and malpractice in research as vividly mentioned in Code of Ethics to check Malpractices and Plagiarism.
- 27.3 Before submitting the research work for Shikshacharya (M.Ed.)/Vidyavaridhi (Ph.D.)/Vidyavachaspati (D.Litt.), the research work will be checked by concerned professional at campus/affiliated institute level for plagiarism and other malpractices. Regarding thesis submission, each student can avail the facility in the campuses and affiliated institutions of university to check for plagiarism thoroughly ‘**ShodhShuddhi**’ as central government funded and recommended initiative.
- 27.4 **Specific Conditions for Review** – improper research methodology, grammatical errors, lack of explanation/description, improper citation and referencing etc. and as per directions provided by Research Advisory Committee. **Specific Conditions of Rejection** – violation of code of ethics, Malpractices and Plagiarism, Reproduction of previous research work, Fabrication and Falsification etc. and as per directions provided by Research Advisory Committee.

## Research Misconduct

- 27.5 It can be defined as any breach of the Code of Practice for Research. Research misconduct may be defined as fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results.
- **Fabrication** means making up data or results and recording or reporting them.
  - **Falsification** means manipulating research materials, equipment or processes or changing or omitting data or results such that the research is not accurately represented in the research record.
  - **Plagiarism** means the practice of taking someone else’s work or idea and passing them as one’s own.
- 27.6 Research Misconduct does not include unintentional error or professional differences in interpretation or judgment of data. For the avoidance of doubt, misconduct in research includes acts of omission as well as acts of commission.
- 27.7 The University Grants Commission, New Delhi has published a draft regarding promotion of academic integrity and prevention of plagiarism in higher educational institutions regulations 2022. In view of the same, CSU frames the policy for prevention of plagiarism. The research work shall be verified through the anti-plagiarism software tools ‘**ShodhShuddhi**’ as prescribed by the university. It is the responsibility of all research students, research guides, the faculty members, and staff of this university to read and understand the policy on plagiarism as vividly mentioned in **Code of Ethics to check Malpractices and Plagiarism**.
- 27.8 It is envisaged that CSU will have a well-defined policy and establish a well-laid procedure for handling allegations of misconduct in research. For this, there must be a clear definition of misconduct with a sufficient legal foundation that defines the circumstances constituting misconduct and prescribe procedural rules, along with measures to be taken if such allegations are upheld after following due process. The regulations which are enacted by CSU shall clearly define the responsibility at each step of the procedure, the process for

- consideration of the available evidence, will define the provision for constitution/selection of investigation committees' members, provisions to rule out conflicts of interest, the procedural principles of the rule of law for resolving any disagreement.
- 27.9 It is important that the complainant and respondent, both are allowed to be heard at every stage of the process. It should be ensured that information relating to the persons involved in the ongoing process and the findings of the investigation are treated in confidence until it is demonstrated that misconduct has occurred. If the occurrence of misconduct is established and the appropriate disciplinary proceeding is considered, the responsible bodies should also be included in deliberations. CSU will also ensure the completion of the entire process as fast as possible, and the necessary steps should be promptly taken to complete every stage of the procedure within a given appropriate time frame.
- 27.10 Explanation: It is to be emphasised that every breach of good research practice does not constitute misconduct and the same needs to be distinguished. Only when there is a deliberate or grossly negligent infringement as defined in a set of regulations should be considered misconduct including fabrication or falsification of data, and plagiarism using data from other authors' work.
- 27.11 While this set of rules and regulations centres on all academic aspects of admission, programmes, progress, and graduation, reference must also be made to separate (but linked) institutional codes and regulations that shall affect the life of research students at CSU, notably:
- Code of Good Academic Research Practices
  - The Disciplinary Regulations
  - Policy on Harassment Prevention
- 27.12 The registration to the Ph.D. programme at the CSU signifies that she/he has accepted the conditions and guidelines set out in the policies and that she/he commits her/himself to respect all aspects of research throughout the programme on which she/he has registered. To further inform researchers on aspects of research such as academic responsibility and integrity, CSU shall from time to time provide courses or workshops on research ethics.
- 27.13 For academic accountability, all the authors must make a genuine, identifiable contribution to the content of a research publication in experimental planning, experimentation, collection/ analysis of data, software, and/or writing of the text. It is also important that all authors have agreed on the final version of the work to be published. Unless it has been explicitly stated otherwise, they all share responsibility for the published work.
- 27.14 The student must observe self-discipline and maintain regular attendance.
- 27.15 Students will be punished appropriately for any kind of indiscipline. If the student is found guilty of very serious misbehaviours or indiscipline, on the recommendation of the Disciplinary Committee as well as Research Advisory Committee, the student can be expelled from the institution.
- 27.16 Consumption of intoxicants, smoking etc. is strictly prohibited in the entire campus of the institute. If found, disciplinary action will be taken.
- If a student causes damage to the property of the campus, he will be considered eligible for disciplinary action and he will be responsible for the damage to the property.
  - The students are expected to maintain the dignity of the campus.
  - The recommendation committee of the campus can punish the student for spreading violence, disturbing the peace, trying to force his point of view on the campus himself or by him.
  - The decision of the director on the recommendation of the Disciplinary Committee will be final.
  - The use of mobile phones by the students is prohibited during the holidays in the campus.

27.17 **Prohibition of Ragging Act:** Rule-6.3 of the University Grants Commission Prohibition of Ragging Act - 2009

- Ragging includes the following offenses -
- Incitement to ragging.
- Criminal conspiracy of ragging.
- Illegal assembly and rioting at the time of ragging.
- Interrupting the public during ragging.
- Violation of decency and morality by ragging.
- Injury to the body.
- Stopping incorrectly.
- Criminal use of force.
- Striking, sexual offense or unnatural offence.
- Forced eclipse.
- Entering another's place without authority in a criminal way.
- Offenses relating to property.
- Criminal intimidation.
- Committing any or all the above offenses against persons in distress.
- Threatening to commit any or all the above offenses against the victim.
- To humiliate physically or mentally.
- All offenses relating to the definition of ragging.

**Any one or more of the following acts will come under ragging –**

- Harassment or misbehaviours of a student or a fresher student by oral words or written speech.
- Creating an environment of undiscipline by the student or students, which may cause pain, resentment, difficulty, physical or mental pain to the new student.
- Asking a student to do such a task which he would not normally do, and which causes a feeling of shame, pain, or fear in the student.
- Any act done by a senior student that hinders academic work due to another or new student.
- Exploiting the freshman or any other student by forcing him to do the educational work assigned to others.
- To exploit the new student financially in any way.
- Any act of physical abuse, sexual assault of any kind, homosexual assault, nudity, obscene and sexual act, expression of bad feelings by movement of the body, any kind of physical pain - which causes any person or other harm to health.
- Abusing someone by verbal words, e-mails, mails, humiliating someone in public or creating a sensation that may make a new student nervous.
- Any work which has an adverse effect on the mind or self-confidence of the new student. To take the new or any student on the wrong path and show dominance over him.

27.18 Anti-ragging action to be taken by the head of the institution - On receipt of information about ragging by the anti-ragging party or any person concerned, the head of the institution should immediately ascertain whether any illegal incident has taken place and if it has happened, he himself or his authorized anti-ragging File an FIR within 24 hours of receipt of information from the committee or make a recommendation according to the law related to ragging.

27.19 Administrative action on incidents of ragging - According to rule 9.1 (b) of the Prohibition of Ragging Act - 2009, there is a provision for punishment for the student involved in ragging. Any student found guilty of ragging will be punished by the institution according to the following law

- 27.20 Anti-ragging committee will take appropriate decision regarding appropriate punishment or considering the nature and seriousness of the incident of ragging, the anti-ragging party will give its recommendation for punishment.
- 27.21 Anti-Ragging Committee Considering the nature and gravity of the offense as determined by the anti-ragging party, there will be one or more of the following punishments.
- Suspension of class attendance and academic officers.
  - Withholding/depriving scholarships/student fellowships and other benefits.
  - Debarring from appearing in any test/examination or other evaluation process.
  - Withholding of examination results.
  - Deprivation of representation of the institution in any regional, national, or international meet, sports, youth festival etc.
  - Expulsion from the hostel.
  - Cancellation of admission.
  - Expulsion from the institution for up to four terms.
  - If the persons involved in ragging or instigating ragging are not identified, then the institution may take recourse to collective punishment.
- 27.22 Appeal (prayer) against the punishment given by the Anti-Ragging Committee may be made from
- From the Vice-Chancellor if the institution is affiliated to a university.
  - From the Chancellor on the orders of the University.
  - From its chairman or Chancellor or, if it is an institution of national importance created in accordance with an Act of Parliament.

## **28. Rules of Library Facility**

- 28.1 Students taking admission in the institute can become a member of the library by depositing money secured in the library.
- 28.2 Books are given to the research scholar for 30 days. If the book is not submitted within the stipulated time, a late fee will have to be paid for each book.
- 28.3 Reference books, rare and valuable books will not be issued from the library.
- 28.4 In case of loss or damage to the book, the book taker will have to bring the same book or pay its price as per the library rules. Therefore, the reader should take the books after seeing them thoroughly.
- 28.5 Writing or marking on books with pen, pencil etc. is prohibited.
- 28.6 Before submitting the thesis, it is mandatory to return all the books, and obtain the library no-objection certificate, otherwise the thesis will not be forwarded by the campus.
- 28.7 Each member research student will be given 10 reader cards which will be non-transferable.
- 28.8 It is necessary to live peacefully in the library.
- 28.9 Will have to be kept in place after reading magazines. It is forbidden to take any book or magazine out of the library without approval.
- 28.10 The head of the institution will have the right to terminate the membership of any member of the library in case of breach of the rules of the library.
- 28.11 Books can be returned prematurely from the member if necessary.

## **29. Special Provisions**

- 29.1 In case of any change or amendment made by the University Grants Commission, New Delhi / Academic Council of the Institute, the amended rules will be accepted with immediate effect in the Institute.
- 29.2 **The guidelines for Vidyavaridhi (Ph.D.) programme run by Central Sanskrit University, Delhi deal with significant concerns of research and provides directions for doctoral research. In any condition, if there is any contradiction, dispute, or**

**issue of conflict, the decision and direction of Hon'ble Vice Chancellor of Central Sanskrit University, Delhi will be final.**

# Central Sanskrit University

56-57, Institutional Area, Janakpuri D-Block, New Delhi

## Application for de-registration of Ph.D. students

(as per the Research Policy and Guidelines)

1. Name of the Ph.D. student : .....
2. Registration No. : .....
3. Subject : .....
4. Department : .....
5. Date of Admission : .....
6. Name of the Supervisor : .....
7. Name of the Co-Supervisor (if any) : .....
8. Present status of research work : .....
9. Reasons for de-registration : .....
10. Date of de-registration : .....
11. Whether the No Dues Certificate is enclosed : Yes/No
12. Whether the report of the Doctoral Committee is enclosed : Yes/No

(Note: If the No Dues Certificate and the Doctoral Committee report are not enclosed to this application, the request for de-registration will not be considered)

### DECLARATION BY THE STUDENT

I have gone through the research policy and guidelines of Central Sanskrit University, Delhi. I would be permitted to re-register by making a written application to the University within a maximum period of 5 years from the date of de-registration and I shall be required to submit the thesis within a maximum period of one year from the date of re-registration.

**Date :** .....

**Signature of the Ph.D. student**

### Consent of the Supervisor

I hereby agree to extend guidance to the student and correct his/her thesis and enable him/her to submit the same as per the rules of the University.

**Date :** .....

**Signature of the Supervisor**

### Remarks of the Head of the Department/Dean of the School

The request has been recommended and forwarded for approval. In the event of non-availability of the Supervisor at the time of re-registration (whatsoever may be the reasons) the School/Department will take the responsibility in providing the guidance through one of the members of the Doctoral Committee.

**Date :** .....

**Signature of the Head of the Department/  
Centre/Dean of the School**

# Central Sanskrit University

56-57, Institutional Area, Janakpuri D-Block, New Delhi

## Format/Structure for PDFs of the thesis [Vidyavaridhi]

- 01\_title
- 02\_declaration
- 03\_certificate
- 04\_acknowledgement
- 05\_content
- 06\_list of graph and table
- 07\_abstract (as pre-submission file)
- 08\_Chapter 1
- 09\_Chapter 2
- 10\_Chapter 3
- 11\_Chapter 4
- 12\_Chapter 5
- 13\_Chapter 6 (if any)
- 14\_Chapter 7 (if any)
- \*(**Note** Add more files of all chapters as per requirement)

After all chapters, give the next serial no. to Bibliography and then to Appendix, if any as following –

- 15\_Bibliography
- 16\_Appendix (if any)

80\_Recommendationn

(It must be last chapter containing the conclusion of research work.)